

FAREHAM

BOROUGH COUNCIL

AGENDA

LEISURE AND COMMUNITY POLICY DEVELOPMENT AND REVIEW PANEL

Date: Wednesday, 7 March 2018

Time: 6.00 pm

Venue: Collingwood Room - Civic Offices

Members:

Councillor Mrs C L A Hockley (Chairman)

Councillor Mrs L E Clubley (Vice-Chairman)

Councillors Mrs S M Bayford
M J Ford, JP
Ms S Pankhurst
D L Steadman
Mrs K K Trott

Deputies: G Fazackarley
R H Price, JP



1. Apologies for Absence

2. Minutes (Pages 5 - 10)

To confirm as a correct record the minutes of the meeting of the Leisure and Community Policy Development and Review Panel held on 17 January 2018.

3. Chairman's Announcements

4. Declarations of Interest and Disclosures or Advice or Directions

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct and disclosures of advice or directions received from Group Leaders or Political Groups, in accordance with the Council's Constitution.

5. Deputations

To receive any deputations of which notice has been lodged.

6. Fareham and Holly Hill Leisure Centre Performance Review

To receive a presentation from the Manager of the Fareham and Holly Hill Leisure Centres reviewing performance of the Leisure Centres over the past year.

7. Annual Presentation from the Hampshire Cultural Trust

To receive a presentation from the Hampshire Cultural Trust reviewing performance of the Westbury Manor Museum.

8. Verbal Update on the Cams Alders Vision

To receive a verbal update from the Head of Leisure and Corporate Services updating Members on the Cams Alders Vision.

9. Review of Community Facilities

To receive a presentation from the Head of Leisure and Corporate Services on the Councils Community Facilities across the Borough.

10. Final Review of Work Programme 2017/18 and Draft 2018/19. (Pages 11 - 20)

To consider a report by the Head of Leisure and Corporate Services which reviews the Final Work Programme 2017/18 and Draft for 2018/19.



P GRIMWOOD
Chief Executive Officer

Civic Offices
www.fareham.gov.uk
27 February 2018

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FAREHAM

BOROUGH COUNCIL

Minutes of the Leisure and Community Policy Development and Review Panel (to be confirmed at the next meeting)

Date: Wednesday, 17 January 2018

Venue: Collingwood Room - Civic Offices

PRESENT:

Mrs C L A Hockley (Chairman)

Mrs L E Clubley (Vice-Chairman)

Councillors: Mrs S M Bayford, M J Ford, JP, Ms S Pankhurst, D L Steadman
and R H Price, JP (deputising for Mrs K K Trott)

Also Present: Miss S M Bell (Executive Member for Leisure and Community)
Item 7 & 8.



1. APOLOGIES FOR ABSENCE

An apology of absence was received from Councillor Mrs K K Trott.

2. MINUTES

It was AGREED that the Minutes of the Leisure and Community Policy Development and Review Panel held on the 08 November 2017 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

The Chairman updated the Panel on the progress following the Locks Heath Pumas Rugby Clubs request for assistance to secure permanent land for their club at the last Panel meeting.

At the meeting on the 08 November 2018 three possible options were identified. The Executive Member for Leisure and Community has since written to one of the land owners identified as one of the possible options, but unfortunately, they were not able to assist the club.

The Chairman asked that contact be maintained with the Lock Heath Pumas Rugby Club to ensure that the other two options are investigated fully.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OR ADVICE OR DIRECTIONS

Councillor R H Price declared a non-pecuniary interest at item 7 as he gives a grant to Y-Services from his budget as a County Councillor.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. ONE COMMUNITY - PRESENTATION

The Panel received a presentation from three Members of the One Community team; Julia Allen, Carol Grant and Hayley Hewlett, on the service that One Community provide within the Borough.

They highlighted to the Panel the following areas –

- New Initiatives – Including the success of the One Community Information Centre that opened on the 18 September 2017 in one of the units in the Fareham Shopping Centre.
- Training – One Communities continued work to deliver training and assist both voluntary and community sectors with their different training needs.
- Governance – Currently working with 13 organisations to assist them with a variety of governance issues.

- Funding – Working closely to provide specific funding assistance to several different originations.
- Volunteering – Worked with over 350 individuals between January and December 2017 to help them find volunteering roles in a wide variety of different organisations.
- Promotion – Supporting groups to promote services, events etc through the press, posters, newsletters, posters and social media.
- Outreach – Focus has currently been with the Community Centres across the Borough to help network and get people together through meetings and events.
- Key Events – The Annual Volunteer Certificate Presentation Evening and the Community Showcase were both a big success last year and they are hoping to continue this success at this year events in June 2018.

The Chairman asked if One Community could assist with the volunteer needs at Fareham North West Community Centre, as they are having some challenges due to valuable members of the team having to step down. One Community agreed to take this further.

Members thanked the One Community Team for the fantastic work that they do across the Borough.

It was AGREED that One Community be thanked for their informative presentation.

7. Y-SERVICES - PRESENTATION

Councillor R H Price declared a non-pecuniary interest at this item, as he gives a grant to Y-Services from his budget as a County Councillor.

At the invitation of the Chairman, the Executive Member for Leisure and Community addressed the Panel on this item.

The Panel received a presentation from Andy Kennedy and Alison Hunt from Y-Services providing members with an overview of the current delivery of the youth services they provide within the Borough.

The presentation gave Members an overview of the work that Y-Services have delivered over the past 12 months and looked forward to the planned work for 2018.

Andy Kennedy also gave details to the Panel on the current funding. Reassured Members they are currently in a good situation moving forward due to the fantastic efforts they have made securing funding from many different sources.

He also updated the Panel on the progress at their premises at Frosthole Close. After a difficult start due to a significant damp problem, they are hoping to open the centre at Easter time this year.

Alison Hunt then addressed the Panel to share her experience with Y-Services since she joined them at the age of 10. She explained to Members about how she is now an ambassador for Y-Services and how the service has been invaluable to her, creating a middle step between school and work for her to grow in confidence and build on life skills.

Members enquired about how the Outreach Team manage the hotspots around the Borough. Andy Kennedy explained that managing the hotspots is a constant challenge. This is why the Outreach Team is such an invaluable service supporting vulnerable young people.

The Executive Member for Leisure and Community addressed the Panel to assure Members that there is still funding available for the Outreach work.

It was AGREED that Andy Kennedy and Alison Hunt be thanked for their informative presentation and the continued vital work they do within the Borough.

8. PLAY AREA IMPROVEMENT PROGRAMME

At the invitation of the Chairman, the Executive Member for Leisure and Community addressed the Panel on this item to highlight how hard the officers had worked to secure funding for the Play Area Improvement Programme.

The Panel received a presentation from the Leisure and Community Manager outlining proposals for the next five-year Play Area Improvement Programme.

The presentation also highlighted to Members the work that has already been completed to install and refurbish play areas across the Borough since 2015.

It was AGREED that the Leisure and Community Manager be thanked for her presentation.

9. REVIEW OF WORK PROGRAMME 2017/18

The Panel considered a report by the Head of Leisure and Corporate Services which reviews the Panels work programme for the current year 2017/18 and asks members to consider the draft work programme for 2018/19.

Members asked that an item updating them on the Festive Lights and corresponding event for 2018 be brought to the Panel at an appropriate time within in the 2018/19 Work Programme.

It was AGREED that the Panel:

- (a) approve the programme of items for the remainder of 2017/18 as set out in Appendix A of the report; and
- (b) with the addition of an item on the new festive lights scheme being added, gave initial consideration to the draft work programme for 2018/19.

(The meeting started at 6.00 pm
and ended at 7.40 pm).

FAREHAM

BOROUGH COUNCIL

Report to Leisure and Community Policy Development and Review Panel

Date: 07 March 2018

Report of: Head of Leisure and Corporate Service

Subject: FINAL REVIEW OF THE WORK PROGRAMME FOR 2017/18 AND DRAFT WORK PROGRAMME 2018/19

SUMMARY

At the last meeting of the Panel on the 17 January 2018, members reviewed the existing work programme for 2017/18, and considered a draft work programme for 2018/19. The Panel is now invited to assess the overall progress for the current year and finalise a draft work programme for 2018/19.

RECOMMENDATION

Members are now invited to: -

- (a) review the outcome of its work programme for the current year 2017/18;
- (b) give further consideration to a draft work programme for 2018/19. Taking account of the proposed draft set out in the Appendix D, at the same time, add to the Panel's draft programme for 2018/19 any proposed strategy or policy reviews and also any additional items agreed generally by the Panel or put forward by individual members; and
- (c) submit the agreed work programme for 2018/19 to the Council.

INTRODUCTION

2. This is the final meeting for the year and the Panel is invited to finalise its review of this year's work programme and confirm the draft for 2018/19.

WORK PROGRAMME CURRENT YEAR 2017/18

3. Appendix A to this report contains details of the current year's work programme for review by the Panel.
4. Appendix B contains details of the outcomes from matters considered at Panel meetings from March 2017 up until January 2018, for Members' information. Work has been undertaken to reformat this section of the Work Programme and Officers welcome Members comments on the changes.

WORK PROGRAMME FOR 2018/19

5. Appendix D sets out details of the proposed items for consideration during 2018/19. As members are aware, the Panel's focus is on 'policy development', and it is suggested that members may want to consider setting up smaller working groups to work with officers on specific subjects. The Panel is also likely to consider reports on a specific subject on more than one occasion during the course of the year, as the policy is developed and before final recommendations are made to the Executive.
6. It is also for the Panel to consider whether any review of items under the Council's policy framework will be included in the 2018/19 programme.
7. Appendix C contains a list of the plans and strategies currently contained in the Council's policy framework. This list may however be subject to amendment arising from any future changes to the Constitution.

RISK ASSESSMENT

8. There are no significant risk considerations in relation to this report

CONCLUSION

9. Members are now asked to:-
 - (a) review the outcome of its work programme for the current year 2017/18;
 - (b) give further consideration to a draft work programme for 2018/19. Taking account of the proposed draft set out in the Appendix D, at the same time, add to the Panel's draft programme for 2018/19 any proposed strategy or policy reviews and also any additional items agreed generally by the Panel or put forward by individual members; and
 - (c) submit the agreed work programme for 2018/19 to the Council.

Appendices:

Appendix A – Current Work Programme for 2017/18

Appendix B – Work Programme 2017/18 – Outcomes (including March 2017)

Appendix C – Policy Framework

Appendix D – Draft Work Programme for 2018/19

Background Papers:

None

Reference Papers:

Leisure & Community Policy Development Review Panel 17 January 2018 - Minutes.

Enquiries:

For further information on this report please contact Lindsey Ansell (Ext: 4567)

WORK PROGRAMME FOR 2017/18 – LEISURE AND COMMUNITY POLICY DEVELOPMENT AND REVIEW PANEL

<u>MEETING DATES FOR 2017/18</u>	
31 May 2017	CANCELLED
26 July 2017	<ul style="list-style-type: none"> • Review of the work programme 2017/18 • Overview of the Leisure and Community Portfolio • Citizen Advice Bureau Presentation • Westbury Manor Museum Remodelling update
06 September 2017	<ul style="list-style-type: none"> • Review of the work programme 2017/18 • Members Tour - Leisure and Community Facilities • Community Grants Update
08 November 2017	<ul style="list-style-type: none"> • Review of the Work Programme 2017/18 • Leisure Events Update • Relate Solent Presentation • Verbal Update on request for land by Locks Heath Pumas Rugby Club.
17 January 2018	<ul style="list-style-type: none"> • Preliminary overall review of work programme for 2017/18 and draft 2018/19 • One Community Presentation • Y-Service Review – Presentation • Play Area Improvement Programme
07 March 2018	<ul style="list-style-type: none"> • Final review of work programme for 2017/18 and draft 2018/19 • Fareham and Holly Hill Leisure Centre Performance Review • Annual presentation from Hampshire Cultural Trust • Verbal Update on the Cams Alders Vision • Review of Community Facilities
<p><u>Unallocated items</u></p> <ul style="list-style-type: none"> • Holly Hill Catering Facilities 	

**Leisure and Community Policy Development and Review Panel –
Progress on Actions from 01 March 2017 to 18 January 2018**

Meeting Date	Agenda Item	Minutes	Action Required
01 March 2017	FAREHAM LEISURE CENTRE - PERFORMANCE REVIEW	It was AGREED that, Everyone Active be thanked for their informative presentation.	No action required
	HOLLY HILL LEISURE CENTRE - PERFORMANCE REVIEW	<i>This item was heard with the Fareham Leisure Centre above.</i>	No action required
	FINAL REVIEW OF WORK PROGRAMME FOR 2016/17 AND DRAFT WORK PROGRAMME FOR 2017/18	It was AGREED that the Panel: - (a) approve the current years' work programme for 2016/17; and (b) with the addition of items on the Cams Alders Vision, Park Lane Vision, Titchfield Country Park and Community Facilities being added to the unallocated items section of the work programme, submit the draft work programme for 2017/18 to Council for endorsement.	<ul style="list-style-type: none"> • Work Programme updated • Work Programme was agreed by Council.
31 May 2017	MEETING CANCELLED		
26 July 2017	CITIZENS ADVICE BUREAU - PRESENTATION	It was AGREED that, Deborah Stringfellow and Jacque Smart from Citizens Advice Fareham be thanked for their informative presentation.	No action required
	OVERVIEW OF LEISURE AND COMMUNITY PORTFOLIO SERVICES	It was AGREED that the Head of Leisure and Environmental Services and his team be thanked for their informative presentation.	No action required
	WESTBURY MANOR MUSEUM REMODELLING UPDATE	It was AGREED that the Leisure & Community Manager be thanked for her update to the Panel.	No action required
	REVIEW OF WORK PROGRAMME 2017/18	It was AGREED that: - (a) the Titchfield Country Park and Park Lane Vision Updates be removed from the work	Work Programme Updated

		<p>programme for 2017/18;</p> <p>(b) that an update on Ferneham Hall performance and future plans for amalgamation with the Ashcroft Centre be added to the work programme for 2017/18 as an unallocated item; and</p> <p>(c) subject to (a) and (b) above, the panel approves the current work programme for 2017/18.</p>	
06 September 2017	MEMBERS TOUR - LEISURE AND COMMUNITY FACILITIES	It was AGREED that the Leisure and Community team be thanked for arranging a great tour.	No action required
	COMMUNITY GRANTS UPDATE	It was AGREED that the Leisure and Community Manager be thanked for her presentation.	No action required
	REVIEW OF WORK PROGRAMME	<p>It was AGREED that: -</p> <p>(a) the Play Area Improvement Programme item be deferred to the 17 January 2018 meeting;</p> <p>(b) the Review of Community Facilities be moved from unallocated items to the 07 March 2018 meeting; and</p> <p>(c) that the Ferneham Hall & Ashcroft Centre update be included in the Annual Presentation from the Hampshire Cultural Trust rather than being brought to the Panel as a separate item.</p>	Work Programme Updated
08 November 2018	VERBAL UPDATE ON REQUEST FOR LAND BY LOCKS HEATH PUMAS RUGBY CLUB	The Locks Heath Pumas Rugby Club thanked the Panel for taking the time to listen to their comments.	An update was provided to the Panel at the January meeting from the Chairman.
	RELATE SOLENT PRESENTATION	It was AGREED that Tina Croucher from Relate Solent be thanked for her informative presentation.	No action required
	REVIEW OF WORK PROGRAMME 2017/18	<p>It was AGREED that: -</p> <p>(a) Items - Update on Ferneham Hall and Holly Hill Catering Facilities being added to the unallocated items on Appendix A of the report;</p>	Work Programme Updated

		and (b) the Panel note the Work Programme.	
17 January 2018	ONE COMMUNITY - PRESENTATION	It was AGREED that One Community be thanked for their informative presentation.	No action required
	Y-SERVICES – PRESENTATION	It was AGREED that Andy Kennedy and Alison Hunt be thanked for their informative presentation and the continued vital work they do within the Borough.	No action required
	PLAY AREA IMPROVEMENT PROGRAMME	It was AGREED that the Leisure and Community Manager be thanked for her presentation.	No action required
	REVIEW OF WORK PROGRAMME 2017/18	It was AGREED that the Panel: (a) approve the programme of items for the remainder of 2017/18 as set out in Appendix A of the report; and (b) with the addition of an item on the new festive lights scheme being added, gave initial consideration to the draft work programme for 2018/19.	Draft Work Programme 2018/19 Updated.

**FAREHAM BOROUGH COUNCIL
POLICY FRAMEWORK**

Under the Constitution, the plans and strategies to be adopted or approved by the full Council are:-

- a) Sustainable Community Strategy;
- b) Housing Strategy;
- c) Licensing Policy;
- d) Development Plan:
 - Fareham Local Plan Part 1: Core Strategy;
 - Fareham Local Plan Part 2: Development Sites and Policies;
 - Fareham Local Plan Part 3: The Welborne Plan;
- e) Community Safety Strategy; and
- f) Corporate Strategy.

APPENDIX D

LEISURE & COMMUNITY POLICY DEVELOPMENT AND REVIEW PANEL - PROPOSED WORK PROGRAMME FOR 2018/19

<u>Meeting dates for 2018/19</u>	
06 June 2018	<ul style="list-style-type: none"> • Review of the Work Programme 2017/18 • Overview of the Leisure and Community Portfolio • Citizen Advice Fareham Presentation
25 July 2018	<ul style="list-style-type: none"> • Review of the Work Programme 2017/18 • Ferneham Hall • Cams Alders Vision Update • Titchfield Country Park Update
05 September 2018	<ul style="list-style-type: none"> • Review of the Work Programme 2017/18 • Members Tour – Leisure and Community Facilities • One Community Presentation • Community Grants Update
07 November 2018	<ul style="list-style-type: none"> • Review of the Work Programme 2017/18 • Solent Relate Annual Presentation • Shopmobility Presentation • Leisure Events Update
23 January 2019	<ul style="list-style-type: none"> • Preliminary overall review of Work Programme for 2017/18 and draft 2018/19. • Y-Services Review Presentation
06 March 2019	<ul style="list-style-type: none"> • Final review of Work Programme for 2017/18 and draft 2018/19. • Leisure Centres Performance Review Presentation • Hampshire Cultural Trust Review Presentation
Unallocated items	<ul style="list-style-type: none"> • Holly Hill Catering Facilities • Festive Lights

